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Minutes

**Bureau of Pipefitters, Refrigeration Technicians and Sprinklerfitters
Department of Public Safety, 50 Maple St, Milford, MA 01757
May 18, 2016, 10:00 AM**

1. Meeting called to order by the Chairman at 10:10 a.m., followed by roll call, the Chairman asked that members identify themselves and whom they represent:

Board Members Present:

Edward Kawa, Chairman
Mark Fortune, Sprinklerfitter Member
John Viola, Sprinkler Contractor Member
Brian Kelly, Mass. Building/Construction Trades
Dan Dumont, NE Mechanical Contractors
William Gallagher, Refrigeration Technician
Jennifer Revill, Public Member

Board Members Not Present:

Michael Torchio, Mechanical Engineer
Frank Norton, Boston Refrigeration Contractors
Leo Fahey, Pipefitter Member
Pauline Lally, User Member

Guests Present:

Barbara Lagergren, Gould Const.
Gordon MacEwan, IAPMO
Debra Robbins, SC Applicant
Chris Hardy, RT Applicant
Patrick Daly, Local 877
Matthew Jones, Local 550
Henry Geryk, DPS
Cesar Lastra, DPS
Holly Bartlett, DPS

2. **Minutes:** Draft minutes from the meeting on March 16, 2016, were reviewed. **Motion to approve the minutes made by Mark Fortune, seconded by Dan Dumont; motion passed by unanimous vote.**
3. **Executive Session Minutes:** Executive Session minutes from 6/18/14, 11/5/14 and 12/10/2014 were reviewed. **Motion to enter these minutes into record made by Mark Fortune, seconded by John Viola; motion passed by unanimous vote.**
4. **Applications for Review:**
 - Application to examine for Sprinkler Contractor submitted by Debra Robbins was considered, Ms. Robbins was present at this meeting. Ms. Robbins addressed the Bureau, summarizing her work experience and education, and answered several questions about her experience and her company. **Motion made by Mark Fortune, seconded by John Viola, to deny this application; motion passed by unanimous vote.**
 - Application to examine for Refrigeration Technician submitted by Christopher Hardy was considered, Mr. Hardy was present at this meeting. Mr. Hardy described for the Bureau his work

experience and education. **Motion to deny this application made by John Viola, seconded by Mark Fortune; motion passed by unanimous vote.**

- Application to examine for Process Pipefitter Journeyman submitted by John O'Sullivan, Mr. O'Sullivan was not present at this meeting. **Motion to table this application until the next meeting made by Mark Fortune, seconded by Bill Gallagher; motion passed by unanimous vote.**

5. As a follow-up from the last meeting, the Chairman addressed the Bureau regarding prerequisites to examine for journeyman pipefitting licenses. At the last meeting, the Bureau had agreed to add an FAQ clarifying the requirement to complete the appropriate apprenticeship program in order to be allowed to examine for a pipefitter journeyman. As there is an existing FAQ that provides this clarification, a new one will not be added, copies of the existing FAQs were distributed to the members.
6. As a follow-up from the last meeting, the Chairman informed the Bureau that the form and process to renew sprinkler contractor licenses is being modified to reflect the requirement to provide documentation of liability insurance. Discussion ensued regarding the option an SC license holder has to turn in their SC upon expiration, and have their SJ license reinstated. It was also pointed out that language in 528 requires SC license holders to turn in the SC license upon renewal if they are no longer owner/partner/officer/manager of a company.
7. No new matters were presented to the Bureau.
8. **Motion to adjourn made by Dan Dumont, seconded by Mark Fortune; motion passed by unanimous vote, meeting adjourned at 10:33 AM.**

The next meeting of the Bureau of Pipefitters, Refrigeration Technicians, and Sprinklerfitters will be on Wednesday, June 15, 2016, at the DPS Milford office.

List of Documents/Exhibits Used at this Meeting

- a. Draft agenda for today's meeting
- b. Draft minutes from meeting on March 16, 2016
- c. Executive Session minutes from 6/18/14, 11/05/14 and 12/10/14
- d. SC Application from Debra Robbins
- e. RT Application from Christopher Hardy
- f. Copy of FAQs from DPS website